

Waverton Community Primary School Common Lane Waverton Chester CH3 7QT Telephone (01244) 981060 www.waverton.cheshire.sch.uk Email: head@waverton.cheshire.sch.uk Head Teacher: Mr Simon Talbot, BEd (Hons), NPQH







"Working together to achieve high standards in a welcoming, caring community, where everyone feels valued, respected, safe and happy."

26<sup>th</sup> March 2017

Dear Parents/Guardians,

As you are aware we will no longer be using ParentPay and will be moving to **SchoolMoney** at the end of this term. This means that from Wednesday 28<sup>th</sup> March you will no longer be able to make payments via Parentpay, although your historical data will be available to view for several weeks.

Any balances remaining on your ParentPay account for payment items will be transferred over to **SchoolMoney** at the end of the week, thus leaving ParentPay accounts at zero for both the move to **SchoolMoney** and our financial year end.

You will be advised of your password in due course, which will give you access to your **SchoolMoney** account so that you can pay for any items we have requested from you.

When you have received your password, please log into **SchoolMoney** by visiting the website **<u>www.schoolmoney.co.uk</u>** and enter your mobile number, email address and the password we have sent to you. If for any reason you are struggling to log in, it may be because you have not provided school with updated contact details. Please let us know immediately if either your mobile number or email address changes.

We appreciate your co-operation in the early stages of rolling this system out to you.

Yours sincerely,

Debbie Ridley

Debbie Ridley Bursar